

Newburgh Teacher Center

In-service Course Proposal

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Title:	Advanced Presentation/Collaboration Techniques for Teachers and Students		
Curriculum Area:	All curriculum areas		
Learning Standards:	MST Standards 2, 5 & 7, ELA Standards 1 & 3. Tools used can be used in any subject.		
Presenter(s):	Stacey Lazarus	Email:	slazarus@necsd.net
Dates:	Wednesday January 6 - Wednesday March 10 (includes 2/3, 2/24. Snow date March 17)		
Time:	4-7 PM		
Location:	North Junior High School Room 214		
Credit(s):	2 credits		
Hours:	30 hours		
Target Audience:	Instructional providers/Administrators		
Course Description:	<p>Advanced Presentation/Collaboration Techniques for Teachers and Students Teachers will create correct formatted presentations of information using Microsoft Office applications.</p> <ul style="list-style-type: none"> Microsoft Word: Correct formatting of a document Microsoft Publisher: Brochure Microsoft PowerPoint: Professional presentations and advanced techniques Microsoft Excel: Applets (if time permits) <p>Teachers will create presentations of information using online applications.</p> <ul style="list-style-type: none"> Scrapblog.com (scrap book similar to PowerPoint) Jaycut.com (video editing similar to Window Movie Maker) SmartBoard Recorder (on screen recording) Additional online applications when available 		
Course Requirements:	Intermediate abilities using Microsoft Office and the Internet Digital camera or web cam optional		
Maximum Enrollment:	20		

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Credit and permission granted by Jay McTighe – UbD

Name of In-service Proposal: Advanced Presentation/Collaboration Techniques for Teachers and Students

Name of Instructor(s): Stacey Lazarus

Desired Results

Goal(s): When teachers in NECSD are giving a presentation to students or are requesting a presentation from students, the teachers will know how to use several different applications, using an appropriate one for the information presented.

Understanding(s):

Fostering independent thinking
Fostering discussion and teamwork
Fostering problem solving

Essential Question(s): How can specific programs be modified to present required information?

Knowledge/Skills: Using computer and online tools to increase student involvement in discussions/presentations, setting up a lesson geared towards student-centered learning.

Assessment Evidence

Direct Evidence:

All the above can be observed in formal and informal observations. A completed presentation using one application and one online interaction will be required.

Learning Plan

Learning Activities: Seeing, participating, and creating presentations using different computer and online applications. Participating and coordinating an online collaboration project.